**THE EYE INSTITUTE FOR MEDICINE & SURGERY**

**POLICY/PROTOCOL**

**VISION PLAN APPTS FOR FAMILIES – DR. MANDESE AND DR. STRAUT**

08062013

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Applies to: Front Office Leads, Clinic Leads, Phone Operators, Schedulers, Optometrist Assistants

Unless personally approved by Dr. Mandese or the CEO, when a family seeks to schedule multiple vision plan visits back to back, no more than two family members may schedule on the same day. This applies to Dr. Straut's schedule, as well.

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Authorized Signature/Date