**THE EYE INSTITUTE FOR MEDICINE & SURGER**

**POLICY/PROTOCOL**

**PATIENTS PRESENTING WITH DNR ORDER PAPERWORK**

07172013

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Applies to**:** Front Office Leads, Clinic Leads, ASC Director of Nursing, CRNA, Surgery Counselors, Surgical Front Office Receptionists

We do not honor DNR requests.  Whenever such paperwork is presented, the following should take place:

1.  We are obliged to take the paperwork and have it scanned into the patients record - under "LEG" (legal documents).

2.  Inform the patient that, as an organization, we do not honor DNR orders.

3.  Email Medical Records Lead so that she is aware that a patient has provided you with this paperwork, that it needs to be scanned into the patient's record, and that you have informed the patient that we do not honor DNR Orders.  Copy the CEO, DON of the ASC, and your direct supervisor on this email.

4.  Medical Records, please send the patient, any power of attorney holder, and any rehab/assisted living facility/nursing home officials involved a copy of this letter, and verify via telephone call that it was received, noting whom you spoke with, when, and a contact telephone number.

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Authorized Signature/Date