**THE EYE INSTITUTE FOR MEDICINE & SURGERY**

**POLICY/PROTOCOL**

**DRUG REPS AND DR. VAISHNAV’S CLINIC**

06062012

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Applies to: Front Office Leads, Dr. Vaishnav Staff, Clinic Leads

Drug Reps. Are not to standing around in Dr. Vaishnav’s hallway waiting for him. Also, if Reps are asking staff about his prescribing patterns or what meds he prefers and which he does not, refer them to speak with him.

If a Drug Rep. shows up uninvited by Dr. Vaishnav to his area, they are to be escorted away from this area (at Melbourne to the Main Wait, at Rockledge to the Kitchen and at Palm Bay to the main wait). You (the staff member) may then let Dr. Vaishnav know that a Rep is here and desires to speak with him (always get the Rep's card and provide it to Dr. Vaishnav).

Dr. Vaishnav will then provide you with instructions (I can see the Rep. now; bring him to area X; today os not a good day; I will have person X call them to schedule an appointment; I can see them in 15 minutes or so; have this person have a seat and I will have you call them into X area, when I have time).

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Authorized Signature/Date