**THE EYE INSTITUTE FOR MEDICINE & SURGERY**

**POLICY/PROTOCOL**

**DR. STRAUT - LOW VISION REFRACTIONS– FINANCIAL ASPECTS**

06032013

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Applies to: Front Office Leads, Schedulers, Billing, Assistants, Clinic

It is imperative that all patients scheduled for Low Vision Refractions with Dr. Straut be informed of the $90 charge at the time that the appointment is made for them by our check out or scheduling personnel (and that this refraction is not covered by insurance, and that payment is due on the day of service).

The Low Vision Refraction fee for Dr. Straut must be collected at the time of check in (at the front desk) before the patient's Superbill & outguide are placed to be taken up (no patients are to be sent back to or with Dr. Straut without this fee being collected. If the patient has additional questions that our front desk staff cannot answer to the patient's satisfaction, a member of our billing staff may be called to assist them).

Patients should also sign an ABN at the front desk for this service.

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Authorized Signature/Date